

Dear students,

We are sending this e-mail to inform you about Department of Architecture's board decisions regarding course registrations and updates, made as of this semester. It is very important that all students read the following text carefully and made sure it is understood.

As you all know, Spring Semester Course Registration will begin on Monday, Feb 10, 2025, after a short break. You can follow the important dates regarding course registrations from the table below and also from the [Academic Calendar](#) webpage. In addition, the department and class-based [registration calendar](#) is also shared on the homepage of our university.

FACULTY / VOCATIONAL	1st CLASSES	6th, 5th AND 4th CLASSES	3rd CLASSES	2nd CLASSES
Faculty of Medicine	10 February 2025 Monday	11 February 2025 Tuesday	12 February 2025 Wednesday	13 February 2025 Thursday
Faculty of Dentistry	12:00-13:30	12:00-13:30	12:00-13:30	12:00-13:30
Faculty of Pharmacy				
Faculty of Humanities and Social Sciences	10 February 2025 Monday	11 February 2025 Tuesday	12 February 2025 Wednesday	13 February 2025 Thursday
faculty of Engineering and Natural Sciences	14:00-15:30	14:00-15:30	14:00-15:30	14:00-15:30
Faculty of Sciences and Literature	10 February 2025 Monday	11 February 2025 Tuesday	12 February 2025 Wednesday	13 February 2025 Thursday
faculty of Communication	16:00-17:30	16:00-17:30	16:00-17:30	16:00-17:30
Faculty of Health Sciences				
Faculty of Fine Arts, Design and Architecture	10 February 2025 Monday	11 February 2025 Tuesday	12 February 2025 Wednesday	13 February 2025 Thursday
Faculty of Economics, Administrative and Social Sciences	18:00-19:30	18:00-19:30	18:00-19:30	18:00-19:30
Vocational School	14 February 2025 Friday 12:00-13:30	-	-	14 February 2025 Friday 16:00-17:30
Vocational School of Health Care Services	14 February 2025 Friday 14:00-15:30	-	-	14 February 2025 Friday 18:00-19:30
ALL CLASSES WHO HAVE NOT REGISTERED FOR A COURSE	15 February 2025 Saturday 10:00-16:00			

Spring Semester

(Except finals period)

Spring Semester Course Registration

Start of Spring Semester

Add-Drop Week

Deadline for Registration Annulment

17 Feb 2025 Monday

10 Feb 2025, Monday

17 Feb 2025, Monday

17 Feb 2025, Monday

28 Mar 2025, Friday

4 Jun 2025, Wednesday

14 Feb 2025, Friday

21 Feb 2025, Friday

In addition to this, it is very important that all our students are aware of [Regulation of Associate and Undergraduate Education](#) Article 13 and [Administration Directives of Architectural](#)

Project Studios Article 5 before course registration. Please read the relevant articles carefully in order to know the rules and regulations in this regard.

2024-2025 Spring Semester registration rules are as follows:

1. Students who will register for courses are required to submit their course registrations for advisor approval until **Friday, February 14, 2025** following the detailed calendar announced by the Registrar's Office.

This semester, "Course Registration Form", which was used by our students for course additions in previous semesters, **will not be used in course registration and add/drop processes except for Article 13(3/b) of the Regulation of Associate and Undergraduate Education and/or documentable excuses, and will only be valid for those who meet the requirement of enrolling more than 40 ECTS.**

Article 13(3) A maximum of 40 ECTS courses can be taken in one semester, excluding summer education. But, courses can be taken:

- a) With the request of the student, the approval of the academic advisor and the decision of the board of directors of the unit, provided that the CGPA is at least 2.00,
- b) With the approval of the academic advisor and the decision of the board of the unit, the graduate student who will be able to fulfill the graduation requirements at the end of a semester and summer school by using all his rights, regardless of the grade point average, and the unit's board of directors,
- (c) If the academic grade point average is at least 3.00, 48 ECTS from the upper semester.

2. Under no circumstances (including graduation), the **academic advisors will not approve the overlapping of course hours** in the course schedule. In case of previously failed courses overlapping with the current semester courses, the students will enroll the previously failed course. Double Major and Minor students may take overlapping courses in accordance with Article 13(7) with the opinion and approval of their academic advisors.

Article 13(8) The student can take courses that conflict with the approval of the academic advisor. However, he is obliged to fulfill the course passing requirements of the overlapping courses.

3. Due to previous curriculum changes, additional elective slots have been defined for once in the 2024 Fall semester, in order to prevent students from losing semester or lose any other rights in their education plan. As of this semester, there will be no slot additions or similar applications other than the slots defined on OIS.
4. In case of course quota issues, quota applications will be processed in accordance with the following principles:
 - 4.i. There will no quota increase for courses, during the registration week. Quota increase requests made via petition form or e-mail will not be taken into consideration.
 - 4.ii. Quota requests, with documented justifications, will be submitted only via the link below until Friday, February 14th at 14:00
[Course Registration Request Form](#)

- 4.iii. Quota requests will be evaluated and finalized by the committee of consisting of academic advisors until the end of the workday on Friday, February 14, and all department students will be informed collectively via e-mail on Monday, February 17.
 - 4.iv. Quota increases will be made only once and it is the student's responsibility to register for the relevant course during the add-drop week.
5. Quota increase requests will only be approved under the following conditions:
- 5.i. Quota increases to be made for compulsory courses will only be approved if quotas of all available sections are full, and/or if the student fulfills the graduation requirements as of the current semester and can not register to a compulsory course due to quota limitation.
 - 5.ii. Quota increases in elective courses will only be made if the quotas for all elective courses are full.
6. Except for students enrolled at our university for the first time, **there will be no course registration after the Add/Drop Week between 17-21 February, under any conditions.**
7. Any problems you have with OIS and course registration should be submitted via the **Course Registration Request Form**, not via e-mail. **Requests submitted via e-mail will not be taken into consideration.**